



The Hill Primary Academy  
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[www.thehillacademy.co.uk](http://www.thehillacademy.co.uk)  
Principal: Emma Cadman

Friday 17<sup>th</sup> July 2020

### **Full reopening of the school September 2020**

As you will know, the Government has now begun to relax further some of the lockdown restrictions, and as part of that announced that all schools will be re-opening for all pupils from September on.

This decision has been driven by a decrease in the number of Covid-19 cases, together with the “test and trace” system now being up and running. Public Health England has also made clear that the risk to children continues to be low.

The Hill Primary Academy will be looking forward to Year 3 pupils beginning their academic year on Monday 7<sup>th</sup> September 2020. Ms Grindey will be your child’s class teachers, the class name is Topaz. Children in year 3 will form a bubble in September. This term means that the children in this group will mix only with the adults and children within this group. That they will be kept separate from other children in school.

Should the start date change due to a change in Government guidance or other circumstances, you will be notified as soon as is possible.

We have sent out a medical form on Parent App for you to complete. This form must be completed to ensure that we can contact you in case of an emergency.

I want to assure you that the safety of your children and our staff is our number one priority in all of our planning. Supported by the wider Astrea team, we have been working hard to put in place a number of protective measures to help make school as safe as it can be in line with the current Government guidelines for schools.

**Please read the following information carefully.**

### Arriving and leaving site

- Please ensure that children are on site and ready to come into school at **9.05am**.
- Children must be **collected at 3.10pm**.
- **You must drop off and pick up your child for the first 2 days so that children are clear on the necessary procedures in place and that no-ones safety is compromised.**
- We would like to ask you to enter by the TUDOR STREET entrance.
- Exit by the TUDOR STREET entrance.
- These times are strict timings that must be adhered to as there are staggered starts around school for all year groups to keep everyone as safe as is possible.
- If you are late then you must contact the school office before entering the school site for instructions.
- Only one parent/carer may bring the children onto the school site.
- Please follow the signs and keep a 2 metre distance from everyone AT ALL TIMES.
- Please keep hold of your child's hand/keep your child close to your side the entire time.
- Your child must queue outside the PINK entrance.
- You will be asked to wait at 2m points that will be clearly marked on the floor.
- Staff will collect your child from PINK entrance door.
- You must not linger on school property after dropping off your child.
- We ask that you do not congregate at school gates.
- Senior Leaders will have a high presence on the playground to ensure that strict social distancing measures are adhered to.
- Please note that there will be no face to face meetings with staff.
- To speak to staff please phone the school office.
- You may be asked to have an online meeting with staff through Skype or Microsoft Teams. Further communication will be sent out about this at a later date.

### Keeping your child safe in school

- Your child will be with these members of staff and these children all day, each day
- Children will not mix with other members of staff or children from other groups
- Children must wear school uniform (please see separate sheet)
- Wherever possible children will complete PE outside. Please ensure that they have a full outdoor PE kit for September. This is a plain, blue or black tracksuit and suitable trainers for exercise.
- Children must not wear jewellery/make up or false nails.
- Children must bring their own water bottle – cups will not be provided in school.
- Your child will be given a reading book to take home. They will be taken out of circulation for 48 hours once they are returned to school. The changing of reading books will happen on set days.
- Children must bring their book bags on the days that books are to be changed.
- The school does not support children bringing mobile phones into school we would prefer them to stay at home.
- Mobile phones are not permitted in school.
- Children must not bring items back and forth from school that are not essential (i.e. no toys/books from home).
- Children will sit in rows, facing forward and will be discouraged from moving around the room unless is completely necessary, i.e. to wash hands.

- Windows will be kept open to allow for ventilation.
- Each child will have their own stationary pack that is on their desk (they must not bring in stationary from home).
- Playtimes across school will be staggered. Year groups have been assigned playground zones.
- Staff will wear PPE if close contact is needed for a prolonged period of time to support a child with their learning.
- PPE will be worn by staff if intimate care of a child is necessary.
- All soft toys and soft furnishings have been removed from the classroom.
- Only wipe-able resources will be used and will be wiped down regularly.
- Children will be encouraged to wash their hands/use sanitiser regularly throughout the day.
- Please ensure that you practice handwashing at home.
- Toilets will be cleaned regularly.
- Older children will be discouraged from using the toilet during lessons times to stop the movement of children around school unless they have a medical condition. They will be given sufficient toilet breaks.
- There are marked first aid rooms around school.
- We have more than one first aider on site at all times.
- Children who present with symptoms of COVID19 will be kept in a supervised isolation room until they are collected by a parent/carer.
- Isolation rooms will be cleaned thoroughly after use.
- Children will have lunch in their bubbles in the dinner hall.
- The dinner hall will be cleaned after each group of children.

#### Your child's education

- The first 2 weeks will begin our COVID-19 recovery curriculum.
- Time will be spent talking to your child about their isolation experience
- Activities will seek to support their mental health and well being
- Activities will support them developing healthy relationships with their peers
- We will go over basic skills in all areas of the curriculum to build their confidence
- After this period staff will review children's needs and children supported appropriately
- The full curriculum will then resume. Pupils will be supported in learning new content and measures put in place to ensure that gaps in knowledge and skills will be filled
- The school will not congregate for assemblies – all assemblies will be virtual.

#### Traveling to and from school

We would like to remind you that should you chose to use public transport then the guidance states that PPE/a face mask should be worn. We ask that you explore all other methods of transport first before using public transport and that you notify the school if you intend for your child to travel to school on public transport from September.

#### What to do if my child is displaying symptoms of COVID-19

**If your child is displaying symptoms of Coronavirus you must not bring them on site.** You must notify the school as soon as possible. You must arrange a test using the NHS Track and Trace system.

People with symptoms should self-isolate for 7 days. If you live with someone who has tested positive/is experiencing symptoms of COVID-19 then you too must self-isolate for 14 days. You must only allow your child to return to the setting if symptoms have gone.

It is vitally important that you inform the school if anyone within your household has had a test and that you notify the school of the test results as soon as you receive them.

The symptoms of Coronavirus are:

- **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If you have a child in another year group then please note that start and finish times are staggered to accommodate these but should there be a problem, please get in touch.

Thank you for taking the time to read this information carefully. Please also see the additional FAQ sheet.

We will continue to keep our detailed risk assessments under review over the summer holidays and in preparation for welcoming all pupils back from the beginning of September.

As ever, all of our decisions focus on the safety and wellbeing of our pupils and our staff. Alongside this we are keen to welcome all pupils back so that we can get back on track with everyone's learning as soon as possible.

Thank you for your ongoing support to the school. As ever, if you have any questions please do get in touch.

Please tick the box below to notify us that you have read, understood and will abide by the guidance outlined in this letter.

Kind regards,



Mrs E Cadman

Principal