



The Hill Primary Academy
Tudor Street, Thurnscoe,
Rotherham S63 0DS
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www.thehillacademy.co.uk
Principal: Emma Cadman

Thursday 4th June 2020

Phased return of Nursery, Reception, Year 1 and Year 6

Now that an increased number of children will be attending the setting, we have had to change how we will run to accommodate this.

As of Monday 8th June, your child will be placed in a fixed group of a maximum of 10 children, with 2 fixed members of staff. This group will be known as a bubble. Your child will be with Miss Pollard and Mrs Law. The children in this group will be in the classroom named Topaz which is in the KS2 building. Your child will need to enter and exit the building via Main reception.

Should the start date change due to a change in government guidance or other circumstances, you will be notified as soon as is possible.

We have sent out a medical form on Parent App for you to complete. Your child will not be allowed back into the school building unless the school has this completed form. We hope that you understand that this is for their safety and that we must have this up to date information.

I want to assure you that the safety of your children and our staff is our number one priority in all of our planning. Supported by the wider Astrea team, we have been working hard to put in place a number of protective measures to help make school as safe as it can be.

Please read the following information carefully.

Arriving and leaving site

- Please ensure that children are on site and ready to come into school at **9am**.
- Children must be **collected at 3pm**.
- You **MUST** enter by the TUDOR STREET and report to the MAIN RECEPTION.
- You **MUST** exit by the MAIN RECEPTION and out by the TUDOR STREET entrance.
- School will close at lunch time on Friday to allow for a deep clean.

- On Friday, please collect your child at 12pm.
- Your child will be given a lunch to take away with them.
- These times are strict timings that must be adhered to as there are staggered starts around school for all year groups to keep everyone as safe as is possible.
- Punctuality is vitally important for keeping everyone safe. If you are late then you must contact the school office before entering the school site for instructions.
- Only one parent/carer may bring the children onto the school site.
- Please follow the signs and keep a 2 metre distance from everyone AT ALL TIMES.
- Please keep hold of your child's hand/keep your child close to your side the entire time.
- When you arrive at main reception, you will see 2m points that are clearly marked on the floor for you to wait at.
- Staff will collect your child from the main reception door.
- You must not linger on school property after dropping off your child.
- We ask kindly, that you do not congregate at school gates.
- Please do not touch anything on site and wash your hands as soon as you get home.
- Please note that there will be no face to face meetings with staff.
- To speak to staff please phone the school office.

Keeping your child safe in school

- Your child will be with these members of staff and these children all day, each day
- Children will not mix with other members of staff or children from other groups
- Although we would prefer children to wear uniform we will not enforce this as we know that this may now be difficult.
- Please send your child dressed appropriately for the weather.
- Children must enter the site with clean clothes each day.
- Children must not bring items back and forth from school that are not essential (i.e. no toys/books from home).
- Children will sit at individual desks and will be discouraged from moving around the room unless is completely necessary, i.e. to wash hands.
- Each child will have their own stationary pack that is on their desk (they must not bring in stationary from home).
- Children must bring their own water bottle – cups will not be provided.
- At playtimes children will follow structured playtime games, led by an adult, at a 2 metre distance from their peers.
- Staff will wear PPE if close contact is needed with a child to support them with their learning.
- PPE will be worn by staff if intimate care of a child is necessary.
- All soft toys and soft furnishings have been removed from the classroom.
- Only wipe-able resources will be used and will be wiped down regularly throughout the day.
- Children will be encouraged to wash their hands regularly throughout the morning/afternoon but always on entry, before snacks, after play, before and after lunch, after using the toilet and before leaving school.
- Please ensure that you practice handwashing at home.
- Toilets will be cleaned regularly.
- There are marked first aid rooms.
- We have an adequate number of first aiders on site.

- Children who present with symptoms of COVID19 will be kept in a supervised isolation room until collected by a parent/carer.
- Isolation rooms will be cleaned thoroughly after use.

Your child's education

- Time will be spent talking to your child about their isolation experience.
- Activities will seek to support their mental health and well-being.
- We will go over basic skills in all areas of the curriculum to build their confidence.

What to do if my child is displaying symptoms of COVID-19

If your child is displaying symptoms of Coronavirus you must not bring them on site.

If they are displaying symptoms and they have been in school then you must seek medical advice and contact the school as soon as is possible. Please use the governments track and trace system. People with symptoms should self-isolate for 7 days. If you live with someone who is tested positive/is experiencing symptoms of COVID-19 then you too must self-isolate for 14 days. You must only allow your child to return to the setting if symptoms have gone.

The symptoms of Coronavirus are:

- **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If you have a child in another year group then please note that start and finish times are staggered to accommodate these but should there be a problem, please get in touch.

We will continue to monitor the numbers of children needing to return from June and we will ask you to complete updated versions of the parent survey each week to support our detailed planning. This does mean that the way we offer our provision is likely to change over the course of the next half term.

Thank you for taking the time to read this information carefully. Should you have any questions regarding this then please contact the school office.

Please tick the box below to notify us that you have read, understood and will abide by the guidance outlined in this letter.

Kind regards,



Mrs E Cadman

Principal