



## Prevent Duty Risk Assessment/Action Plan 18/19

<u>No.</u>	<u>Prevent Vulnerability/Risk Area</u>	<u>Risk Y/N</u>	<u>Action taken/already in place to mitigate/address risk</u>	<u>Owner</u>	<u>When</u>
1	<p><b><u>LEADERSHIP</u></b></p> <p>Do the following people have an good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Board of Governors</li> <li><input type="checkbox"/> SLT</li> <li><input type="checkbox"/> Staff</li> <li><input type="checkbox"/> Safeguarding team</li> </ul>	N	<p>All staff and Governors are aware of their safeguarding responsibilities and these are reviewed annually. Chair of Govs has attended briefing on responsibilities re prevent.</p> <p>The DSL (NL) along with whole school staff have received the WRAP training from Prevent led by the borough.</p>	NL/ JL	Ongoing
2	<p><b><u>Partnership</u></b></p> <p>1) Is there active engagement from the institution's Governors, SLT, managers and leaders?</p> <p>2) Does the institution have an identified single point of contact (SPOC) in relation to Prevent?</p>	N	<p>1) Governors &amp; SLT have taken online training. Arrangements in place to repeat this briefing at SLT Development Day or sooner as necessary. The Govs receive regular updates from the Prevent lead on any issues and updates to procedure</p> <p>2) The Prevent Lead for The Hill Primary Academy is the Safeguarding Lead Nicola Lawrence. She</p>	NL/ NLaw	Ongoing

			is responsible for oversight of the Prevent Action Plan & update to SLT.		
3	<p><b>Staff Training</b></p> <p>Do all staff have sufficient knowledge and confidence to:</p> <ol style="list-style-type: none"> <li>1) exemplify British Values in their management, teaching and through general behaviours in the institution</li> <li>2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism</li> <li>3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response</li> </ol>	N	<ol style="list-style-type: none"> <li>1) British Values and its effective teaching and delivery is carried out across the curriculum and our assembly provision. A counter-narrative to extremism is provided to pupils through this.</li> <li>2) All staff and Governors have are aware of British values and through our school curriculum these are actively promoted.</li> <li>3) All staff and Govs have received training (prevent online) and are fully aware of what radicalization is, the vulnerable group and how radicalization can take place. They are also aware of what signs to be aware of as well as the procedures that are in place. All staff were given a copy of the school policy which includes the procedures that the school has in place</li> </ol>	NL	Ongoing
4	<p><b>Speakers and Events</b></p> <ol style="list-style-type: none"> <li>1) Is there an effective policy/framework for managing speaker requests?</li> <li>2) Is it well communicated to staff/students and complied with?</li> <li>3) Is there a policy/framework for managing on campus events i.e. charity events?</li> <li>4) Are off campus events which are supported, endorsed, funded or organised through the</li> </ol>	N	<p>The Hill Primary Academy has robust procedures in place to vet guest speakers and school events. There is also a policy on Academy visitors to ensure appropriate safeguarding considerations.</p> <p>This is well communicated to all staff with and quality assured by reception staff when any visitor arrives. There is a clear process for arranging educational visits and all visits and accompanying risk assessments are agreed by the Principal.</p>	JL/NL	Ongoing

	institution (including Students' Union) subject to policy/framework?				
5	<p><b><u>Safety Online</u></b></p> <p>1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?</p> <p>Does this also include the use of using their own devices via Wi-Fi?</p>	N	<p>1) The Hill Primary Academy has an e safety policy which contains a reference to the Prevent Duty.</p> <p>2) The Academy purchases SOPHOS UTM Web filter which does include all devices. The ICT network has appropriate filters which block sites which are deemed to be inappropriate. The Academy has robust acceptable use procedures for both pupils and staff which include advice on inappropriate attempts to subvert the network. Pupils are encouraged to report to an adult any material which leaves them feeling worried or uncomfortable.</p>	NL	Ongoing
6	<p><b><u>Prayer and Faith Facilities</u></b></p> <p>1) Does the institution have prayer facilities?</p> <p>2) Are they good governance and management procedures in place in respect of activities and space in these facilities?</p>	N	NA	NL	Ongoing
7	<p><b><u>Academy Security</u></b></p> <p>1) Are there effective arrangements in place to manage access to the campus by visitors and non-students/staff?</p> <p>2) Is there a policy regarding the wearing of ID on campus? Is it enforced?</p> <p>3) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?</p>	N	<p>1) Yes the Hill Primary Academy has key fob security; access through all main doors can only be gained by staff using a security fob.</p> <p>2) Yes all staff and visitors must wear a school badge.</p> <p>3) The school sends out a fortnightly newsletter which is contributed to by all staff. This is written by the principal.</p>	NL/JL	Ongoing
8	<p><b><u>Safeguarding</u></b></p>	N	<p>1) Reference to the risk of radicalisation and extremism is included in the suite of safeguarding</p>	NL	Ongoing

	<p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism?</p>		<p>polices including the school's Child Protection Policy, Child Protection Procedures and the Radicalisation and Anti-Extremism.</p> <p>2) Annual training is carried out for all staff reminding them of their responsibilities as well as the processes and procedures in place to follow if they believe that extremism or radicalisation is taking place.</p> <p>3) The school works closely with Prevent and Channel, although there has not yet been a need to submit a referral to Channel</p>		
9	<p><b><u>Communications</u></b></p> <p>1) Is the institution Prevent Lead and their role widely known across the institution?</p> <p>2) Are staff and students made aware of the Prevent Duty?</p>	N	<p>1) Staff are fully aware of this</p> <p>2) Yes both staff and students are aware of this</p>	NL	Ongoing
10	<p><b><u>Incident Management</u></b></p> <p>1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues?</p> <p>2) Is a suitably trained and informed person identified to lead on the response to such an incident?</p>	N	<p>1) Within the Safeguarding Policy there is reference to Radicalisation and Anti-Extremism which identifies the course of action to take should the Academy find itself dealing with terrorist related issues.</p> <p>2) The DSL is sufficiently trained to lead on the response to such an incident The school would alert the BSCB/Trust in such a case.</p>	NL	Ongoing
11	<p><b><u>Staff and Volunteers</u></b></p>	N	<p>All volunteers and contracted staff receive safeguarding information from the Academy. The Hill</p>	NL	Ongoing

	<p>1) Does awareness training extend to sub-contracted staff and volunteers?</p> <p>Is the institution vigilant to the radicalisation of staff by sub-contracted staff and volunteers?</p>		<p>Primary Academy is vigilant to the radicalisation of subcontracted staff and volunteers through the school's policy on whistleblowing.</p>		
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